



GREAT PANAF SCHOOLS

BARNAWA - KADUNA



PROSPECTUS

Revised Edition 2021

**GREAT PANAF SCHOOLS
BARNAWA - KADUNA**



PROSPECTUS
Revised Edition

NATIONAL ANTHEM

1. Arise O compatriots
Nigeria's call obey
To serve our Father land
With love and strength and faith
The labour of our heroes past,
Shall never be in vain
To serve with heart and might,
One nation bound in freedom
Peace and unity
2. Oh God of Creation
Direct our noble cause
Guide our leaders right
Help our youth the truth to know
In love and honesty to grow
and living just and true
Great lofty heights attain
To build a nation where peace
and justice shall reign.

SCHOOL ANTHEM

School of learning
Morals and skills
School with passion and
teachers of greatness
PANAF School
Learning is Wisdom
Attitude and integrity is the key
to greatness (2x)
For learning is wisdom
Learning is power
Building the leaders
for the future we pray (3x)

THE PLEDGE

I pledge to Nigeria my country
To be faithful, loyal and honest
To serve Nigeria with all my strength
To defend her unity
And uphold her honour and glory
So help me God. Amen

GREAT PANAF SCHOOL'S RULES AND REGULATIONS

UNDERTAKING

We have read and have fully understood the rules of Great PANAF Schools, Kaduna. We understood that by remaining as a student in this school, compliance with all rules and actions of the school that arise from the implementation of these rules, will be mandatory. We therefore agree to abide by these rules and fully cooperate with any disciplinary action arising from infringement of these rules.

(Student's Name)

(Date)

(Student's Signature)

(Date)

(Father's Name)

(Date)

(Father's Signature)

(Date)

(Mother's Name)

(Date)

(Mother's Signature)

(Date)

(Principal's Signature)

(Date)

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(Father's Name)

(Date)

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(Date)

(Mother's Name)

(Date)

(Mother's Signature)

(Date)

(Principal's Signature)

(Date)

FOREWORD

This brochure is principally to provide detailed information on the objectives, rules and regulations of Great PANAF Schools, Barnawa, Kaduna, for the benefit of parents/guardians as well as pupils and students of the school.

I have every reason to believe that the information contained herein would be refreshing and beneficial. It is therefore advised that all should endeavour to read it for proper understanding.

Procurement of it is mandatory for all pupils/students of the school.

The last page of this booklet must be duly signed and submitted to the school for proper documentation. A photocopy should be kept by parents.

Afunu L. Umaru(Mrs)
Deputy Director (Academics)

NAME OF SCHOOL

GREAT PANAF SCHOOLS

Motto: Learning is Wisdom

Address: No. 28 Ethiopia Street, Barnawa Low Cost,
Post Office Box 4959, Kaduna

Telephone: 08074270685, 08074270132, 08073749236

Email: panafschoools@yahoo.com

Website: www.panaf.sch.ng

GREAT PANAF SCHOOLS, BARNAWA, KADUNA

OUR MISSION

To nurture each student in a moral environment with trained faculties of mentors and teaching aids.

OUR VISION

To become the preferred educational institution for developing emotionally intelligent entrepreneurial leaders.

CORE VALUES

Passion

Attitude

Nurturing

Affirmation

Fairness

GENERAL INFORMATION ABOUT THE SCHOOL

The school is registered and approved by Kaduna State Ministry of Education. It was established in the year 2020 under the name, PANAF Nursery and Primary School

Congratulations

The School Authority
wants to use this
opportunity to congratulate
you on your admission
into Great PANAF Schools.
We wish you academic excellence
throughout your school days and
success in all aspects of life.

Thank you and God Bless!

Management

NOTE:

Any suspended student will carry with him or her a letter explaining his/her offense from the school, such a student will not be allowed to return to the school unless he or she is accompanied by the Parents/Guardian with a letter of apology and an undertaking to refrain from such wrong doing.

The school wishes to plead with Parents to work together with her to make the best out of our children. We would therefore frown at Parents who abate or encourage their children to break the rules.

This prospectus is in accordance to the Child's Rights Act, 2003. Note that the school reserves the right to take stronger and appropriate actions in dealing with offences not specifically covered in these rules.

Barnawa, Kaduna, to cater for the welfare and mental development of children from infancy to senior school age. PANAF School is founded under the ideal of "Learning is Wisdom". Due to the demands of the area and location, the secondary arm of the school took off in 2003.

The school is equipped with seasoned teachers in all sections, the lowest qualification being National Certificate of Education (NCE).

There is a maximum of 25 to 30 pupils/students in each class. The school hopes to maintain this figure in order to give the students maximum attention.

In the school, there are three libraries (Nursery, Primary and Secondary). These libraries are well equipped with books which aid the academic excellence of our students.

There are different laboratories (Home Economics Lab, Animal Husbandry Room, Chemistry Lab, Physics Lab, Biology Lab, Language Lab, Geography Lab, Typing pool, Technical Drawing Room, Fine-Art studio, Music room, Vocational Studies Room and three Computer rooms for all sections.

To meet the demand of interested bodies, the school welcomed students into its Boarding house in 2006, with 2 Hostels both having a total of 288 bed spaces for boys and girls. The rooms are well ventilated a

To enhance the comfort of the students and the smooth running of the school, a 40KVA Generator, solar and functional boreholes have been made available.

OBJECTIVES OF THE SCHOOL

- To provide basic education and instruction at Nursery, Primary and Secondary school levels.
- To arouse children's interest on the art of learning through inquiry.
- To train children to be aware of their civic responsibilities and aspire to become responsible citizens and leaders of tomorrow.
- To provide students with moral up-bringing.

PRINCIPAL OFFICERS

- | | |
|-----------------------|------------------------------------|
| 1. Mr. Yakubu Gaiya | Principal
09051742799 |
| 2. Mr. Saminu Hassan | Vice Principal
08061212163 |
| 3. Mrs. Mary Ekanem | Head Mistress
08074271032 |
| 4. Mrs. Grace Bivan | Asst. Head Mistress
08167922224 |
| 5. Mr. Saidu Makama | Bursar
08035828705 |
| 6. Mr. Simon Ejembi | Exam Officer |
| 7. Mr. Justin Adah | HOD Sciences |
| 8. Miss Maria Clement | HOD Humanities |
| 9. Mr. John Ajodo | HOD Vocational
Studies |

is allowed to borrow during the examination,
10. Bags, Text books and Note books are not allowed inside the examination hall.

11. Calculators are not permitted into the examination hall unless specified in advance by the examiner. If the Invigilator reasonably believes that a student is using a calculator that does not conform to the rules, he/she has the discretion to replace the calculator or confiscate same.
12. Students are not allowed to bring any edible item / water into the examination hall.
13. During the examination period, there must be no communication among students or between a student and an outsider via any means, such as phones etc. This rule applies to students in the examination hall and those on supervised breaks for visits to bathroom/s. All communication with the invigilator must be by the raising up of the hand.
14. No student shall leave his/her assigned seat without the permission of the invigilator,
15. It is the invigilator's discretion to decide whether, there is enough reason to remove a student from the examination hall owing to disorderly conduct.
16. Students must ensure that they have signed the attendance sheet before they leave the examination
17. If the invigilator suspects or confirms that any student has unfair advantage or cheated in any way, he/she reserves the right to confiscate the student's paper/ expel such students from the hall.
18. Pupils in Nursery two and Primary four are not allowed to sit for entrance examinations into Primary one and Js1 respectively.
19. Students in SS2 or lower classes are not permitted to register and sit for internal/external WAEC (SSCE)/NECO except on completion of their SS3. If any student contravenes, he or

EXAMINATION RULES AND REGULATIONS.

The following rules apply to both internal and external examination:

1. Students are required to be present outside the examination hall exactly 15 minutes before the start of the examination. Students will only be allowed to enter the examination hall 10 minutes prior to the commencement of the examination.
2. Students will not be allowed into the examination hall without presenting an appropriate photo identity card, issued by the School.
3. Bathroom breaks may be taken only after permission from the invigilator and the condition that the invigilator's instructions given on the particular occasion are followed. This may include an escort.
4. No student shall re-enter the examination hall after leaving; unless he/she was under approved supervision during the full period of absence.
5. The invigilator distributes question papers & answer sheets among students. No other paper than that shall be used or allowed into the exam hall. An examination written on any other answer sheet other than the one given by the invigilator will be considered invalid except if given by the invigilator.
6. Students are not allowed to read the question paper until granted permission by the invigilator.
7. During an ongoing examination, students are not allowed to take the examination paper outside the examination hall. After the examination, the student should personally submit his/her examination answer sheet to the invigilator.
8. Each answer sheet should contain details of the student's name, examination number and admission number. All answer sheets must be stamped and signed by the invigilator.
9. Students should bring their own pencils, pens, erasers, rulers and any other tools required for the examination. No student

CLASSES AVAILABLE

CLASS	ENTRY AGE
Creche	5 - 15 months
Playgroup	16 months - 2 years
Nursery 1	3 - 4 years
Nursery 2	4 - 5 years
Primary 1	6 years
Primary 2	7 years
Primary 3	8 years
Primary 4	9 years
Primary 5	10 years
JS 1	10 years
JS 2	11 years
JS 3	12 years
SS 1	13 years
SS 2	14 years
SS 3	15 years

SUBJECTS TAUGHT

1. Numeracy
2. Science
3. Literacy
4. Social Habits
5. Computer Studies
5. French
7. Moral Instruction

NURSERY

8. Creative Arts
9. Phonics
10. Writing
11. Health Habits
12. Rhymes
13. Creative Activities

PRIMARY

- | | | |
|--|--------------|---------|
| 1. English
Economics | | 9. Home |
| 2. Social Studies | 10. PHE | |
| 3. Aptitude
Science | 11. Basic | |
| 4. French Language
Studies | 12. Computer | |
| 5. Art/Craft | 13. Writing | |
| 6. CRS/IRS - Moral Instruction
Language | 14. Hausa | |
| 7. Vocational Studies/Agric Science | 15. Phonics | |
| 8. Mathematics | | |

JUNIOR SECONDARY (JS)

1. Mathematics
2. English Language
3. Basic Science
4. Basic Technology
5. Computer Science
6. CRS/IRS
7. Social Studies
8. Business Studies
9. Vocational Studies
10. Home Economics
11. Fine Art
12. Agricultural Science
13. Physical and Health Education
14. Hausa Language
15. UCMAS

08

ACADEMIC OFFENCES

S/N OFFENCES

1. Incomplete note
2. Torn/dirty note
3. Notebooks and textbooks misplaced carelessly.
4. Default in submitting assignment
5. Use of pidgin English
6. Non-chalant attitude to studies
7. Cheating and other fraudulent fractures during test/examination

PUNISHMENTS

- Detention - Student asked to complete his/her note before leaving school.
- Purchase of new note books
Recopy all notes in a new notebook
- Sweep the school compound and replace the books.
- Do the assignment 5times
- 1st offence** - given an essay to write and read at the assembly.
2nd offence - The student attends English classes in the lower class for a week.
3rd offence - same as above for 2 weeks
- Inviting parents to see the school principal
- 1st offence** - cancellation of examination and zero scores
2nd offence - expulsion

25

CONDUCT

S/N	OFFENCES	PUNISHMENTS
1.	Noise making/disturbing other students during lesson.	Waiting behind after school to sweep class.
2.	Wandering and loitering around school premises during classes/ absence from classes	Washing of toilets for 3 days during break.
3.	Bullying	1st offence - Suspension 2nd offence - Expulsion
4.	Tempering with school records and notice boards	Watering the flowers with 100 buckets of water and proceeds for one week suspension.
5.	Wilful damage of school property.	Replacement of property
6.	Fighting/stealing	1st offence - Stand before students with the stolen things on the assembly ground and proceed for suspension 2nd offence - Expulsion
7.	Smoking and taking any form of alcohol	1st offence - 2weeks suspension and a letter certifying that student has been counseled by psychiatric hospital 2nd offence - Expulsion
8.	Disrespect to staff e.g. confrontation, use of foul language or insult, physical abuse of a staff etc	1st offence - 2 weeks suspension 2nd offence - Expulsion
9.	Boys and girls found in compromising positions (hugging, kissing, sitting on laps etc) or in questionable places	1st offence - 2 weeks suspension 2nd offence - Expulsion

24

SENIOR SECONDARY HUMANITIES SENIOR SECONDARY COMMERCIAL

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. English Language 2. Mathematics 3. Civic Education 4. Data Processing 5. Lit. in. English 6. Government 7. Economics 8. CRS 9. Geography/FN (Elective) 10. French | <ol style="list-style-type: none"> 1. English Language 2. Mathematics 3. Civic Education 4. Data Processing 5. Account 6. Government 7. Economics 8. CRS 9. Geography/FN (Elective) 10. French |
|---|--|

SENIOR SECONDARY SCIENCE

SENIOR SECONDARY TECHNICAL

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. English Language 2. Mathematics 3. Civic Education 4. Data Processing 5. Physics 6. Chemistry 7. Biology 8. Geography 9. F/Maths/Agric/FN (Elective) 10. Economics (Elective) | <ol style="list-style-type: none"> 1. English Language 2. Mathematics 3. Civic Education 4. Data Processing 5. Physics 6. Chemistry 7. Technical Drawing 8. Geography 9. F/Maths 10. Economics/Biology/Agric/F/N (Elective) |
|---|---|

09

GENERAL RULES AND REGULATIONS

Every misbehavior/ insubordination stated below will amount to a breach of rules and regulations. Failure to comply with them will lead to punishment.

1. The rules and regulations of the school are equally binding upon all students.
2. Students must be punctual to all activities: resumption, classes, meals etc
3. Principal's office and staff room are OUT of bound to every student except where very necessary.
4. Only English language is approved medium of communication, except during language classes. Gross misconduct like, stealing, fighting, smoking cigarette and any other related offence is highly prohibited.
5. Damage to any school property would attract replacement by the culprit.
6. All students must participate in games/sports except on health ground with covering letter from a qualified doctor.
7. Eye glasses could be worn on recommendation by Ophthalmologist or Optician.
8. All students must dress neatly.
9. No eating in any place outside the designated area/places.
10. Only correct uniform would be worn by students. All unapproved uniforms will be seized. All hair must be reasonably short or neatly combed. Girls with long hair must wear it plaited. Hair attachments are not allowed. Finger nails must be kept short and unpolished. Only approved earrings are allowed. Make-ups are highly prohibited.
11. Use of phones, bicycles, motorcycles, cars by students,

UNIFORM OFFENCES

S/N	OFFENCES	PUNISHMENT
1.	Refusal to use the school tie	Clean the toilet for the whole day
2.	Slim trousers/short skirts	Trousers and skirts seized are not to be returned
3.	Flying of shirts during school hours	Asked to dress well and wash the toilet
4.	Wearing the wrong uniforms	Student asked to go back home
5.	Bushy hair/use of attachment	The haircut/student asked to remove the attachment
6.	Wearing coloured socks, necklace and wrong cardigan	Seized and not to be returned

member/librarian is present.

4. A student must sign in and out each time he/she enters or leaves the library. The student must leave his/her library card with the librarian when books are borrowed.
5. Reserved and reference books must not be taken out from the library.
6. Books taken from the regular library shelves should be placed on the librarian's counter or the table when leaving the library. **DO NOT RETURN BOOKS TO THE SHELVES YOURSELF; ONLY THE LIBRARIAN DOES THAT.**
7. Students may take only one book at a time.
8. A student may take out a book in his or her name only.
9. Every student is expected to keep the library neat and clean. **NO GROUP MAY LEAVE THE LIBRARY UNTIL BOOKS ARE PROPERLY PLACED; USED PAPERS ARE TO BE DROPPED IN THE DUSTBINS.**
10. If a student wishes to use the library, he or she must obey the rules of the library and cooperate with the librarian and the library prefect. A student can lose the privilege to use the library in a situation where he or she breaks any of the rules

DISCIPLINE

It is our intention at Great PANAF School to follow the pattern of God's word in the important area of punishment. We love our students and desire for them the best in life as they grow. Therefore, we believe that wrong doing must be disciplined out of love. In this Spirit, we will strictly adhere to the following consistent, appropriate and fair disciplinary measures.

12. Use of staff phones by students to communicate with their parents or any other person is prohibited.
13. Students **MUST** obey all prefects.
14. Seniority/bullying **NEVER** allowed.
15. Buying and selling of all items on the school compound is prohibited.
16. Boyfriend and girlfriend relationships are prohibited.
17. Discipline and very high moral standards are expected from every student.
18. Students **MUST** wear his/her I.D card at all times until he/she gets home after school.
19. PANAF students are expected to be ambassadors of the school in the eyes of the public. They must refuse any involvement in negativity anywhere they find themselves, be it social, academic or spiritual that does not portray a good image of the school to parents and the general public.
20. No student is allowed under any circumstance to change his or her Religion while in school, except with the consent of his/her parents (formerly written).
21. CO-VID 19 protocols must be strictly adhered to.
NOTE: It must be understood that infringement of any rule attract severe punishment.

CLASSROOM RULES

1. Students **MUST** remain quiet and orderly in the classroom. There should be no mumbling, yelling, fighting, talking or playing ball in the class.
2. For their own physical and academic benefit, students should cultivate correct sitting posture.
3. Students will confine their use of whiteboards to school

work as assigned by the teacher. Whiteboards should be kept clean when not in use.

4. Students should leave the classroom only with their teacher's permission. If there is no teacher in a classroom, students must remain in the class.
5. Students should come to the class at the beginning of the day with all their books/stationary that they need. They must have their personal belongings. No borrowing from school mates. Students are to use their lockers carefully.
6. No student should be called out of class during lessons. In the case of emergency, only the Principal or Headmistress can grant permission.
7. All students must attend afternoon and evening prep. All classroom rules apply to prep.
8. Students should be in their respective classrooms and on their seats during prep, except for those designated to monitor the junior classes. Regarding this, there is to be only one Prefect/Helper for each classroom at all prep times.
9. Students must complete all class work or school work assigned to them.
10. All students must sweep their classrooms
11. Attendance is **COMPULSORY**
12. Cheating and exam malpractice will result to outright cancellation of the paper.
13. All communication books must be returned by pupils/students duly signed by parents.

LABORATORY RULES

1. Conduct yourself in a responsible manner at all times in the laboratory.

12

appropriate authority.

UNIFORM RULES

1. Uniforms must be purchased from the school for uniformity and no additional wears.
2. The uniforms to be purchased are:
 - (i) **Games:** School T-shirt, Shorts/Joggers & white canvas
 - (ii) **Classroom:** School uniforms
 - (iii) **Sunday:** School uniform and black flat sole shoes
 - (iv) **Compound:** House wears
3. Students must wear only the appropriate uniform with shirts buttoned and tucked. No personal wears will be allowed in the school.
4. Students are to keep their uniforms clean and in good condition.
5. Uniforms should be replaced on account of growth/damage. Students with very short or tight clothing will be made to buy new ones.
6. School tie must be well knotted. Uniforms not bought from the school and sewn outside will be seized.
7. All JSS students must wear short sleeves shirts while SS students must wear long-sleeve and uniforms must be tucked in at all times. No sagging or pencil trousers, short shirts, tight fitting shirts/blouses are allowed. Students are expected to dress decently at all times.
8. Students must wear his/her I.D. card at all times

LIBRARY RULES

1. Library is a place of study and learning. Silence is to be maintained at all times.
2. Food and drinks are not allowed in the library.
3. No student should enter the library unless a staff

21

2. All students who want to leave the compound must carry with them the official passes issued by the school authority. A staff member can ask to see these passes from any student found outside the school premises.
3. No student should leave the school because of illness without the permission of the school authority,
4. The school authority expects to know at all times where students are when they are away from the compound.
5. Under no situation should a student leave the school without due permission.
6. No student is allowed to see any visitor except on visiting days.
7. Students must wear his/her I.D. card at all times until he/she gets home and must show at the school main gate before he/she is allowed in or out.

VISITING

1. Visitors may be received and shown around the school from 10am to 4pm on visiting days. Emergency visits on other days may be allowed only by the authority.
2. Students **MUST** first introduce their visitors to the appropriate staff members during visiting hour. Students are responsible for the conduct of their visitors.
3. Visitor's **MUST** show his/her visitor's card before he/she is allowed to see any student.
4. Visitors are not allowed to stay beyond the hours of visitation both for visiting and non-visiting day.
5. Students are not allowed to be absent from classes to receive visitors without the permission of the school authority,
7. Parents are not allowed to go beyond the administrative block.
8. Visitors are not allowed to harrass any member of staff. Instead, they should channeled their complaint(s) to the

2. Follow all written and verbal Instructions carefully. If you do not understand a direction or part of a procedure, **ASK YOUR TEACHER BEFORE PROCEEDING WITH THE ACTIVITY.**
3. Never work alone in the laboratory. No student may work in the science lab without the presence on of the teacher/lab attendant.
4. When first entering a laboratory, do not touch any equipment, chemicals, or other materials in the laboratory area until you are instructed to do so.
5. Perform only those activities authorized by your teachers. Carefully follow all instructions, both written and oral. Unauthorized activities are not allowed.
6. Do not eat, drink, use lighters or chew gum in the laboratory. Do not use laboratory glassware's as for food or drink.
7. Be prepared for your work in the laboratory. Never fool around in the laboratory. Practical jokes and pranks are dangerous and prohibited.
8. Observe good house-keeping practices. Work places should be kept clean and tidy at all times.
9. Work with caution at all times in the laboratory places should be kept clean and tidy at all times.
10. Work with caution at all times in the laboratory, Notify the teacher Immediately of any unsafe conditions you observe.
11. Labels and equipment Instructions must be read carefully before use. Use as directed by your teacher/lab attendant.
12. Keep hands away from face, eyes, mouth, and body while using chemicals or lab equipment. Wash your hands with soap and water after performing all lab activities.
13. Always wear a buttoned up long lab coat during practical

and hair covered completely in food and nutrition laboratory,

14. Report any accident (spill, breakage, etc) or injury (cut or burn, etc) to the teacher immediately, no matter how trivial it seems
15. Damaged Items **MUST** be replaced immediately by the student responsible.
16. All chemicals in the lab are to be considered **DANGEROUS**. Do not taste or smell any chemical.
17. If you are not sure on how to use a piece of equipment **ASK YOUR TEACHER FOR HELP**

DORMITORY RULES

1. Cleanliness must be maintained in the dormitory.
2. Students are not allowed to hang any object (calendars, pictures, and newspapers or magazine clippings, posters etc) on the wall.
3. Students are not to play ball or wrestle or engage in any rough play in the dormitory.
4. As dual beds are in use, students sleeping on top should not inconvenience those sleeping under them and vice versa.
5. No two students should share the same bed.
6. Students are to be sensitive to sick students In their room and make every effort to minimize noise-making and discomfort to their sick roommates. No school bowls are to be used to bring food to students. No glass bowls, cups, dishes or containers are allowed in the dormitory.
7. Only cabin biscuits may be kept in lockers and eaten at the right time.
8. Students are allowed to bring only one box, a lockable one,

14

ENVIRONMENTAL RULES

1. Littering is strictly prohibited. All rubbish is to be deposited in the refuse bins.
2. Students should give special attention to maintaining all plants and lawns in the school. Students should walk only through designated foot paths.
3. No writing on the desk, walls, notice boards etc.
4. No climbing of trees and fence.
5. No defecating or urinating in the compound. Make use of the toilets,
6. No classroom, dormitory, dining hall, laboratory, library, office equipment or furniture is to be removed from any of the rooms: Removed article must be returned immediately after use
7. Doors and windows of the number 6 mentioned above must be shut and properly fastened when the rooms are not in use,
8. All students are encouraged to be good stewards of electricity and water. Lights in all unoccupied rooms must be turned off and all water taps should be tightly closed after use.
9. Students are responsible for paying for the destruction of any school property, whether deliberate or accidental. Normally, a debit will be added to the account of the student concerned. A student's punishment may be less if he or she reports Immediately to a prefect, Housemaster or Matron and the Principal/Headmistress, rather than hoping to escape detection by failing to report. Where the culprit is not detected, the whole class or dormitory would be held responsible.

LEAVING THE SCHOOL COMPOUND

1. Students must wear the school uniform on outing or school trips,

19

DINING HALL RULES

1. Dining is a required activity. Students **MUST** be in attendance at every Meal unless excused for sickness by the Housemaster, Matron, or School Nurse.
2. Prayers **MUST** be said before and after meals.
3. Students should not move about in the dining hall unless authorized..
4. Good table manners and behavior are expected of students while eating. Students are not allowed to eat with their hands but use their complete cutleries
5. Students should eat only their portion of food. No student is to save or take food to the dormitory.
6. All complaints about food is to be made first to the food prefect, then to the House master/mistress or the staff member on duty
7. Students **MUST** enter the dining hall only through the designated doors.
8. All students are to leave the dining hall immediately after the prescribed eating time. No student should stay behind when others go out.
9. Housemasters, the Matron or the Room Head will appoint someone to collect food for the sick students who are unable to go to the dining hall.
10. Students **MUST** eat in the dining hall with housemaster/mistress and teachers on duty.
11. Students are free to ask for more if not satisfied.
12. All lost cutleries **MUST** be replaced by the students concerned.
13. The dining room **MUST** be kept clean at all times and must be supervised by the food prefects.
14. No student should be denied food for any reason or offence. For any offense, other punishments can be administered.
15. No student should take a portion of food belonging to

should prepare daily, for general inspection of all items including uniforms and underwear.

11. Students should not wander outside the room during the silent period or after light out. Instead, there should be absolute quietness after lights out and everyone should be in bed in his/her own room.
12. The housemaster or matron is to turn the light on and off.
13. Telephones and other electrical gadgets are strictly prohibited and if found, it will be confiscate and smashed.
14. No cooking is allowed in the dormitory.
15. No student can send a roommate out of his/her room.
16. All forms of bullying are strictly prohibited and punishable.
17. Each student **MUST** see each of his/her room head before reporting any matter to the House Master/Mistress, issues beyond them could be referred to the Principal/Headmistress.
18. All case of illness **MUST** at first be reported to the House Master/Mistress, who in turn report to the school nurse. But where it is too serious, the case could be referred to the hospital or invite the parent to take his/her child for treatment.
19. Provisions are **NOT** allowed in dormitory except cabin biscuits.
20. No female student should be seen with any male students in the dark and secret corners.
21. No junior student should go upstairs except he/she is called by the house master/mistress.
22. No student is allowed to keep any form of drugs in his/her possession. All drugs should be submitted by parents to the house master/mistress or school nurse.



NURSERY SECTION



NURSERY SECTION



SECONDARY SECTION



SCHOOL BUSES



SCHOOL HOSTEL



SECONDARY SECTION



SCHOOL FIELD



BIOLOGY LABORATORY



PHYSICS LABORATORY



SECONDARY CLASSROOM



SECONDARY LIBRARY



SICK BAY



PRIMARY LIBRARY